

To: 8th Grade Students and Parents
From: Carol Mine
Date: Monday, November 14, 2011
Subject: High School Application Card

Hopefully over the past few months you have attended the Open Houses of the Catholic high schools that you are interested in attending. Now is the time to make a decision.

Even though you may have filled out something for a particular high school, I still need you to follow the process set by the Archdiocese. I will need every 8th grader's parent(s) to fill out the attached application card and return this card to me by the due date. This card allows Visitation to forward your child's records to the appropriate high school. Without this card in Visitation's office, VOL will not be able to forward the records.

A timeline from the Archdiocese of the Application Process can be found on the VOL website. You can access this document by going to vol.org, click on School, then Parent, and then High School.

After attending Open Houses the next step in the process of applying to your prospective Catholic high school is to fill out the Archdiocesan High School Application Form.

Please keep in mind the following:

- **Read the information at the top of the card carefully before filling in the information.**
- **Parents should fill in the information.**
- Information should be filled in using **black ink**.
- Only one high school can be selected.
- If a mistake is made, try not to use liquid paper on the card. I have some extra cards.
- Fill out **both** sides of the card.
- "Civil Parish" is the parish you live in, i.e. Jefferson Parish, Orleans Parish, etc...
- "Church Parish" is the parish where you are a **registered** parishioner, i.e. Visitation of Our Lady Church Parish, Immaculate Conception Church Parish, etc...
- The completed card is due to Visitation on **Wednesday, November 16, 2011**. You may turn the completed card in sooner, but **not later**. Please give the card to your homeroom teacher.
- No money is turned in to Visitation with the card. The \$20.00 fee is collected by the high school where you will attend **Application Day on Saturday, January 7, 2012**.
- **Every student needs to return a card. If you are not planning on attending a Catholic high school, write the student's name on the card and write across the card "Not Attending Catholic High School" and which public high school you plan on attending. Include a parent signature.**

If I can be of any assistance, please don't hesitate to call me at 347-3377.